

**Omega Delta Phi Fraternity, Inc.**  
**Chi Chapter**  
**Constitution/Bylaws**

**Article I**  
**Active Brothers**

I. An active is defined in statute in Article VII of the National Constitution which is quoted below:

A. QUALIFICATIONS

- 1: Must be an enrolled student in good standing within the university.
- 2: Must meet all local, regional and National Grade Point Average and service criterion.

B. DESIGNATIONS

- 1: Active
  - 1.1: An Active member will have been activated by a recognized entity of Omega Delta Phi.
  - 1.2: Currently enrolled at a 4 year accredited institution.
  - 1.3: If a brother goes in-active or is mandated in-active he will no longer be considered an active member.
  - 1.4: Will have paid all dues on time.
  - 1.5: An Active will be in good standing i.e. not be suspended or censured.
  - 1.6: An Active will maintain the required cumulative GPA.
  - 1.7: All actives will be granted a vote in their house meetings.
  - 1.8: An active must be enrolled in at least 12 credit hours or equivalent to full time status as defined by the university.

II. In order to maintain active status, a brother must:

- a. Maintain a cumulative GPA of at least 2.5. Additionally, the term GPA must be greater than or equal to 2.0.
  - i. Summer GPA may be substituted for Spring GPA in order to become active in the Fall semester, provided it is higher than the Spring semester.
- b. Complete 30 community service hours for the semester and input them to Orgsync(MyOdphi). The deadline to submit hours is before elections every semester, however, exceptions can be made at the discretion of that semester's Service Chair.
- c. Not miss more than three meetings during a semester. If a brother will miss a meeting, he must provide notification to the Sergeant at Arms at least a day before the meeting that will be missed. Interpretation is up to the executive board and must be announced at the beginning of a semester.
  - i. If a brother misses more than 3 meetings, he may make an appeal to be Active for the next semester to the Executive Board before the current semester elections.
  - ii. All tardy/absence rules and fines also apply to the Executive Board at their respective meetings. The President shall enforce these rules and fines at Executive Board Meetings.
- d. Attend at least two events that support another entity of Omega Delta Phi.

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Unofficial social events do not count. Must provide valid proof to Sergeant at Arms (SAA), valid proof is up to SAA discretion.

- e. Attend at least two events for another Greek organization at the UT campus. Must provide valid proof to SAA, valid proof is up to SAA discretion.
  - f. Meet all study session hour requirements, as outlined in Article V of these Bylaws.
  - g. Must meet financial obligations
    - i. \$125.00 to Omega Delta Phi Nationals Dues
    - ii. \$20.00 to Central Texas Region Dues
    - iii. \$80.00 to Chi Chapter Dues
    - iv. Must pay all dues by deadline set by Regional Finance chair
    - v. Any fines owed to Chi chapter, regionals, and nationals
- III. An active brother should abide by the national constitution of Omega Delta Phi Fraternity, Inc. and all University regulations and rules.
- IV. Rights of an Active Brother
- a. Actives can hold an official position.
  - b. Actives have the right to vote.
  - c. Actives are allowed to participate in all events sponsored by Omega Delta Phi.
  - d. An active brother can participate in prospective member activities if certain requirements are met. These requirements will be enforced by the Prospective Member Educator, the Treasurer, Service Chair, and the Sergeant at Arms.
    - i. Must have paid certain amount of dues by each date
      - 1. 50% of dues paid by Mid-review
      - 2. 100% of dues paid by Activation
    - ii. Must have at least 25% of community service hours completed by Mid-review
- V. Penalties and Fines
- a. Unexcused tardy fine is \$1.00 for the first offense, \$3.00 for the second, and \$5.00 for all subsequent offenses.
    - i. Notice of tardiness shall be given to the SAA at least one hour prior to the scheduled chapter meeting time.
    - ii. Brothers will be given a seven minute grace period to arrive free of any fines to a scheduled chapter meeting before he is considered “tardy.”
  - b. A fine of \$15.00 will be incurred for every unexcused absence.
  - c. Fines must be paid by the first chapter meeting of the following semester after which the fines are assessed.
  - d. If a brother registers for an event and fails to attend it without properly notifying the responsible officer, he accrues a fine no smaller than \$5.00 dollars. The fine is suggested by the event coordinator and voted on by the chapter.

**Article II**  
**Inactive Brothers**

I. Voluntary Inactive Brothers

- a. A Voluntary Inactive Brother is defined in Article VII, Section B, Subsection 3 of the National Constitution:

3.1: Definition: A brother who voluntarily inactivates himself from the Fraternity.

3.2: In order for a brother to inactivate himself, he must submit a letter of intent to become an inactive to the entity's executive board. The board must approve this status with at least a 2/3 vote.

3.3: In order for a brother to re-activate himself, he must submit a letter stating his desire to be re-activated to the entity executive board, pay all dues owed to the Fraternity (if any), get one (1) entity advisor's signatures, and fulfill any duties as described in the entity's bylaws. Furthermore, the brother's motion to be re-activated must be affirmed by a vote of no less than two-thirds the entity's brotherhood present, or by proxy, at a regular or special entity meeting.

3.4: All voluntary inactive brothers shall have no voting rights but retain all other privileges of membership.

3.5: An inactive brother will be summoned to the executive board of the local entity for expulsion review after one academic year of inactive status while enrolled at their respective institutions.

- b. If a voluntary inactive brother wants to attend social or brotherhood events, he must pay the Chi chapter dues prior to the event.
- c. A voluntary inactive brother cannot participate in Prospective Member activities.
- i. He can attend Prospective Member activities without participating. This includes but may not be limited to: initiation, mid review, informal signatures, formal signatures, and final review.
  - ii. He cannot receive a little brother.
- d. If a voluntary inactive brother returns after one semester, he returns in the same status that he left. After two semesters of voluntary inactive status, he returns to inactive status.
- e. Voluntary Inactive Brothers do not pay National Dues.

II. Mandated Inactive Brothers.

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- a. A Mandated inactive brother is defined in Statute 1 Section 4 of the National Constitution of Omega Delta Phi Fraternity Inc. All procedures set forth by Statute 1 Section 4, quoted below, will be followed.

A person who has completed his tenure as Prospective Member, and who is no longer an active part of the Fraternity. A mandated inactive shall have no rights or privileges within the organization. A member may be mandated inactive for any of the following reasons:

- 1. Non payment of membership dues
  - 2. Failure to meet GPA requirements
  - 3. Failure to complete minimum service hour obligation
- b. Failure to meet pre-set requirements shall lead to an automatic change in membership status. No appeal process exists for this change in status.
- c. If a mandated inactive brother wants to attend social or brotherhood events, he must pay the Chi chapter dues prior to the event.
- d. Mandated inactive brothers with a GPA less than 2.5 must attend at least 6 out of 8 hours of study sessions provided 2 weeks prior to the event for a total minimum of 6 hours (Study Sessions are defined in Article IV Section I).
- e. A Mandated Inactive Brother cannot participate in Prospective Member activities.
  - i. He can attend Prospective Member activities without participating. This includes but may not be limited to: initiation, mid review, informal signatures, formal signatures, and final review.
  - ii. He cannot receive a little brother.
- f. A Mandated Inactive Brother may not hold any official positions and does not have a vote in the Fraternity. He does not have rights or privileges as defined in the PM Manual and the Active Manual.
- g. Mandated Inactive Brothers do not pay National Dues.

### III. Achieving Active Status

- a. If an Inactive Brother after 1 semester, wishes to become Active he must submit a letter of intent to the Executive Board and must meet these requirements the following semester to become active.
  - i. Pay 100% of Active dues.
  - ii. Pay any dues owed from previous semesters. Flexible payments plans will be offered
  - iii. Complete 100% of required active service hours
  - iv. Must attend 85% of chapter meetings

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- v. Maintain a cumulative GPA of at least 2.5. Additionally, the term GPA must be greater than or equal to 2.0.
  - vi. In accordance with the National Constitution, upon meeting all these requirements, a mandated inactive brother may be reactivated by a  $\frac{3}{4}$  vote of the entity he is a member of and the approval of the Regional Director.
- b. If an Inactive Brother, after 2 semesters, wishes to become Active he must submit a letter of intent to the Executive Board and must meet these requirements the following semester to become active.
- i. Pay 100% of Active dues
  - ii. Pay any dues owed from previous semesters. Flexible payments plans will be offered
  - iii. Complete 100% required active service hours
  - iv. Must attend 50% of chapter meetings
  - v. Maintain a cumulative GPA of at least 2.5. Additionally, the term GPA must be greater than or equal to 2.0.
  - vi. In accordance with the National Constitution, upon meeting all these requirements, a mandated inactive brother may be reactivated by a  $\frac{3}{4}$  vote of the entity he is a member of.

### **Article III**

#### **Officers and Committee Chairs**

- I. Each Chair and Office holder must submit agenda items weekly by 11:59 the night before Chapter. If they have nothing to report, then that too must be indicated in the submission.
  - A. Failure to submit agenda items by midnight the night before Chapter will result in a \$10 fine for each occurrence.
- II. The Service, Social, and Fundraising chairs are responsible for organizing one event during the months of September, October, November, February, March, and April starting January 2018.
  - A. The Chair holder will incur a \$15 fine if there is no event for the months enumerated.
- III. The Internal Vice President must inform the Membership 2 hours in advance the location of the study session or notice of cancellation.
  - A. Failure to do so will result in a \$15 fine.
- IV. The former executive positions of Corresponding Secretary, Recording Secretary, and Standards, shall now be under one position, herein called Secretary, until higher active member numbers are achieved.
- V. The former chair positions of Historian and Public Relations shall be combined under one chair, herein called Branding Chair.
- VI. Impeachment will be conducted according Section 2.3.6 of the Active Manual, quoted below:

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- a. For Executive Board Officer: The Executive Board shall have the right to recommend impeachment of any Executive Board Officer. There must be a 2/3s vote in favor for a recommendation for the impeachment of the Executive Board Officer. The Executive Board shall present its case to the active house at a regular or special meeting. The Executive Board Officer in question shall have the right to present his defense to the active house only once before a vote is taken. There must be a minimum of 2/3 vote in favor of impeaching the Executive Board Officer. Notification of Regional Board must be done when impeachment proceedings are taking place.
- b. For Committee Chairman: The Executive Board shall have the right to recommend impeachment of any Committee Chairman. There must be a majority vote in favor for a recommendation for the impeachment of the Committee Chairman. The Executive Board shall present its case to the active house at a regular or special meeting. The Committee Chairman in question shall have the right to present his defense to the active house only once before a vote is taken. There must be a minimum of 2/3 vote in favor for impeaching the Committee Chairman. Notification of Regional Board must be done when impeachment proceedings are taking place.
- c. The Regional Board does have the right to remove a member from their position or office. The Regional Board must have a majority vote for the recommendation of removal of a member from their position or office. They will present their case to the member, and the member will have the opportunity to present his case to the Regional Board. There must be a 2/3 vote in favor of removal of a member from their position by the Regional Board.

**Article IV**

**Alumni Brothers**

- I. By last chapter meeting of the semester, chapter must vote on granting alumni status to graduated brothers. The chapter shall review each graduate brother on case-by-case basis. The chapter holds the right to approve alumni status to graduated brothers that have not completed required service hours, finished paying outstanding dues, or are in bad standing with the chapter granted that they meet requirements set forth by the chapter. Upon completion of requirements, the graduated brother shall have automatic alumni status.
- II. Brothers with Alumni Status
  - a. May not hold any official positions in the chapter.
  - b. May attend Prospective Member activities and participate at the discretion of the executive board.

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- c. May receive a little brother after being selected through the same procedure as active brothers.
- d. Are allowed to participate in all events sponsored by Omega Delta Phi, unless otherwise specified by the chair corresponding to the event.
- e. Do not have the right to vote, but may voice their opinion at chapter meetings.

**Article V**

**I. Study Sessions:**

- a. The IVP is responsible for providing a quiet study area twice a week for four hours each (totalling 8 hours per week). All brothers - active, mandated inactive, or voluntarily inactive - must meet the minimum attendance requirement for these sessions specified as follows
  - i. Brothers with GPA below 2.5 must attend a minimum of 2 hours per week, with the exception of a maximum of 3 weeks of study sessions allowed to be missed.
  - ii. Brothers with a GPA greater than 2.5 and less than 3.0 must attend a minimum of 16 hours of study sessions for the semester.
    - 1. Mandated inactive brothers with a GPA less than 2.5 must attend at least 6 out of 8 hours of study sessions provided 2 weeks prior to the event for a total minimum of 6 hours.
    - 2. Brothers with a GPA greater than 3.0 must attend a minimum of 10 hours of study sessions for the semester.
- b. Penalty
  - i. For every hour of study session missed from the required minimum, the brother must either:
    - 1. Pay \$5 per hour of study session missed
    - 2. Add 1 hour of service hour to the required 30 hours per semester per hour of study session missed.

**II. Midterm Grades Submission:**

- a. Active and inactive brothers must submit midterm grades to the IVP by the date set by that IVP for the corresponding semester
- b. Penalty
  - i. Brother must pay a \$5 fine to the chapter.

**III. IVP One on One Meetings:**

- a. Active and inactive brothers with an at risk GPA below a 3.0 must meet one-on-one with the IVP to discuss financial and academic standings.
- b. Perspective members that fall under the same at risk GPA must attend study hours assigned by IVP
  - i. Those members must report midterm and exam grades to the IVP

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- c. The IVP has the power to make study hours mandatory.

IV. Scholar Knight

- a. For every midterm and final course grades of an A or higher that brother's name will be added to a drawing for a chance to win a \$10 giftcard chosen by the IVP
  - i. Grades must be submitted to IVP by the date assigned. (See Midterm Grades Submission Article)

V. Mandatory Service

- a. All active brothers are required to attend any and all mandatory service events unless excused otherwise.
  - i. Excused reasons involve anything relating to work, health, school, or religion.
  - ii. Must be cleared by the Service Chair
  - iii. Penalty
    - 1. A \$10 fine will be invoiced for each unexcused absence to such events.

VI. Big and Little Brother Assignment

- a. The PME shall lead a committee composed of the President, Vice President, and Rush Chair(s) for Big/Little Assignment. Final decision remains up to the discretion of the PME.

**Article VI**

**MISC**

- I. The chapter reserves the right to deny attendance of any brothers in prospective member activities.
- II. No active or inactive member is permitted to reveal confidential information or secrets.
- III. Any brother found in violation of the chapter by-laws will be brought before the chapter executive board to explain and defend his actions. The chapter executive board can consider suspending the brother. Persistent violation of the by-laws will bring up a brother before the executive board for expulsion.
- IV. Any brother who has spent more than two semesters of his student tenure at UT as a member of Omega Delta Phi in Inactive status shall be brought before the chapter executive board for disciplinary actions or active status as per Article II Section VII of the By-Laws.
- V. If a transfer or returning student comes back, he must follow procedures to become active.